

File: IHBG-R - HOME SCHOOLING

1. Requirements for approval of home instruction will include:
 - a. The parent or legal guardian must request permission to hold home instruction on an annual basis.
 - b. A home instruction application form will be provided to the parents or legal guardian. This form must be completed and returned to the Superintendent before approval may be granted.
 - c. The Committee delegates the approval of home instruction to the Superintendent or designee. Any approval or rejection of an application by the Superintendent or designee is subject to review by the Committee.
2. Parents or a legal guardian in charge of home instruction should make provision for regular testing or use of other indicators of student progress such as standardized achievement tests. As an alternative to home testing and at the request of those in charge of the home instruction, the District will make provision for inclusion of home-taught students in the state accountability testing, which is usually administered in March through May of each school year. The home instruction summary form must include either a summary of home testing results for each required subject for each student or the results of the accountability test that is administered through the District.
3. Auditing functions of the Committee for the home instruction will include:
 - a. The Committee at any time may request a review by the Superintendent or designee of the attendance rolls, records of test scores or other achievement indicators in each required subject for any student in home instruction.
 - b. The Committee may request at any time that the Superintendent or designee review the instructional materials and methods used by the person(s) responsible for the home instruction.
 - c. At the request of the School Committee, the Superintendent or designee may prepare for the Committee an annual summary of the students included in home instruction.
4. Within one week of the ending date of the home instruction, as indicated on the home instruction application form, the District will mail the parents or legal guardian a home instruction summary form. The completed form should be returned to the District within 30 days. This summary form must be returned to the District office before annual approval of home instruction can be made for any succeeding years.
5. The Committee will act in a responsible, cooperative manner to ensure that all students in the District receive competent, adequate instruction. This concern includes students in home education. If the Committee determines that a home instruction situation is inadequate, a conference between the parents or legal guardian and the Superintendent or designee will be scheduled to find mutually acceptable ways to correct any deficiency.
6. If deficiencies in a home education situation are not corrected or the proper annual application or summary is not completed by the parent or legal guardian, an appropriate referral will be made.